

花園大学社会福祉学部社会福祉学科専任教員公募要領

Job opening for Full-time Faculty Position at the Department of Social Welfare,  
Faculty of Social Welfare, Hanazono University, Kyoto, JAPAN

花園大学社会福祉学部社会福祉学科では、社会福祉学を専門とする専任教員を下記の通り募集いたします。

The Department of Social Welfare, Faculty of Social Welfare, Hanazono University, invites applications for a full-time faculty member specializing in Social Welfare as per the description below.

職種	専任教員(准教授または講師)
Job Title	Full-time faculty member (Associate Professor or Lecturer)
募集人員	1名
Number of Positions	1 position
勤務地	学校法人花園学園 花園大学 (京都市中京区西ノ京壺ノ内町8-1)
Place of Employment	Hanazono University, 8-1 Nishinokyo, Tsubonouchi-cho, Nakagyo-ku, Kyoto, Japan
所属	社会福祉学部社会福祉学科
Affiliation	The Department of Social Welfare, Faculty of Social Welfare
職務内容	社会福祉学科における教育・研究、学科運営、その他学内業務全般
Duties	(1) Teach classes and conduct research related to the Welfare for Persons with Disabilities. (2) Do tasks related to the administration of the department and to the internal operations of the university.
応募要件	以下の要件をすべて満たすこと 社会福祉学分野(特に障害者福祉、高齢者福祉、社会保障、貧困に対する支援、福祉サービスの組織と経営のいずれか(1)の領域)において、博士の学位を有する者(2026年3月末日までに取得予定の者も含む)、あるいは同等の業績を有する者。なお、精神保健福祉領域に関する理解を有することが望ましい。 (2) 上記の分野における優れた研究業績を有する者 社会福祉士及び精神保健福祉士の養成教育に関心を有し、関連授業や実習に携わることができる方(社会福祉士または(3)精神保健福祉士の資格を取得後、5年以上の実務経験を有することが望ましい。社会福祉士実習演習担当教員講習会修了者または精神保健福祉士実習演習担当教員講習会修了者も可とする) (4) 教育及び学内業務を円滑に遂行できる日本語運用能力を有すること (5) 本学の建学の精神を理解し、大学の様々な業務に積極的に関わる意思を有すること (6) 採用後、京都市またはその近郊に居住できること
Application Requirements	Applicants must satisfy all of the following requirements: Candidates are expected to hold a doctoral degree in the field of Social Welfare, particularly in one of the following areas: Welfare for Persons with Disabilities, Welfare for the Elderly, Social Security, Support for People Experiencing Poverty, or (1) Organization and Management of Welfare Services. Those who are expected to obtain the degree by March 31, 2026, or who possess equivalent academic achievements, are also eligible to apply. An understanding of the mental health welfare field is desirable. (2) Have research achievements in the Social Welfare, especially in Welfare for Persons with Disabilities Be interested in the education and training of certified social workers and certified psychiatric social workers, and can teach related classes and do practical training, preferably with a minimum of 5 years of practical experience after obtaining (3) the qualification of either a Certified Social Worker or a Certified Psychiatric Social Worker. (Having completed the Training Course for Instructors of Social Work Practicum or the Training Course for Instructors of Psychiatric Social Work Practicum is also acceptable.) (4) Have sufficient Japanese proficiency to smoothly carry out educational and administrative duties (5) Appreciate the Founding Spirit of Hanazono University and be willing to be actively involved in the execution of various university duties (6) Can live in Kyoto City or its suburbs after employment
着任時期	2026年4月1日
Employment Start Period	April 1, 2026
任期(雇用期間)	4年(花園大学教職員規程に基づき、1回に限り更新する場合、もしくは任期なしとする場合がある) 定年:65歳
Term of Employment	Until March 31, 2030 (In accordance with the Hanazono University Faculty and Staff Regulations, there is a possibility that the contract be renewed once, or be changed to a permanent employment contract.) Retirement age: 65

給与/諸手当	花園大学教職員規程に基づき決定
Salary/Allowances	To be determined in accordance with the Hanazono University Faculty and Staff Regulations
勤務時間	専門業務型裁量労働制(週37時間30分、1日7時間30分)
Working hours	Professional work type discretionary labor system (37 hours 30 minutes per week, 7 hours 30 minutes per day)
応募書類	<p>(1) 履歴書(本学所定様式、写真貼付、E-mail アドレス記載のこと)(連絡は原則メールにて行います)</p> <p>(2) 証明書</p> <p>1) 最終学歴証明書(コピー可)</p> <p>2) 社会福祉士実習演習担当教員講習会修了証または精神保健福祉士実習演習担当教員講習会修了証(書類を有する者、コピー可)</p> <p>※英語以外の言語で書かれた証明書は和訳を添付のこと</p> <p>(3) これまでの活動実績報告書(A4判2枚程度)</p> <p>以下の1)～4)のカテゴリーに分けて記載する</p> <p>1) 教育活動</p> <p>2) 研究実績</p> <p>3) その他の活動(管理業務、コーディネート業務等)</p> <p>4) 自己評価</p> <p>(4) 着任後の教育・研究活動の計画と抱負について(A4判2枚程度)</p> <p>(5) 研究業績リスト(本学所定様式)</p> <p>1) 著書(単著、編著、共著・分担執筆に分けて記載)</p> <p>2) 原著論文(例: Original Article, Full Paper, Research Paper等)(査読有の論文の場合はその旨記載)</p> <p>3) その他論文(例: 総説Review、学会発表集録Proceedings、レターLetter等)(査読有の論文の場合はその旨記載)</p> <p>4) その他の著作・刊行物(書評、図書紹介、辞書・辞典、エッセイ、作品等カテゴリーに分けて記載)</p> <p>5) 学会発表(個人研究発表、シンポジウム、ポスターセッション、ワークショップ等、カテゴリーに分けて記載)</p> <p>6) その他の研究業績</p> <p>(6) 外部資金の獲得状況・申請現況(本学所定様式)</p> <p>(7) 国内外の学会活動、受賞歴、招待講演、社会との連携、その他特記事項(本学所定様式)</p> <p>(8) 主な著書・原著論文から3点(現物、別刷りまたはコピー可)をそれぞれ5部(現物の場合は1部でも可)およびその著書・原著論文の概要(日本語で400字程度)を5部</p> <p>(9) 日本語能力を証明する書類を有する者は、証明書類のコピー1部(日本語能力試験など)</p> <p>(10) 応募者に関する所見をうかがえる方2名の氏名と連絡先(電話番号、e-mailアドレス)</p> <p>(11) 花園大学教員公募 応募書類 提出チェックリスト(「提出チェックリスト(社会福祉).pdf」)</p> <p>※応募書類は、原則として返却しません。個人情報書類については採用選考のみに使用し、採用選考の後、本学で責任を持って破棄します。</p>
Application documents	<p>Application documents (1, 3, 4) below must be submitted in Japanese, and please provide a summary of (5) 1 to 6 in Japanese using the prescribed form.</p> <p>(1) CV/Resume (A4 size, with photo attached, including an e-mail address, (prescribed form)) *messaging will be done through e-mail</p> <p>(2) Certificates</p> <p>1) A copy of your highest degree earned (photocopies acceptable)</p> <p>2) Certificate of completion of Psychiatric Social Worker Practical Training Course for teachers (if any, photocopies acceptable)</p> <p>* Certificates written in languages other than English must be accompanied by a Japanese translation.</p> <p>(3) A summary of past activities (approx. two A4 pages)</p> <p>including the following 4 categories:</p> <p>1) Educational activities</p> <p>2) Research achievements</p> <p>3) Other activities (administrative work, coordination work, etc.)</p> <p>4) Self evaluation</p> <p>(4) Plans and aspirations for education/research after appointment (approx. two A4 pages)</p> <p>(5) List of research achievements (prescribed form)</p> <p>1) Publications (list in separate sections for single-authored, edited book chapters, co-authored)</p> <p>2) Original papers (e.g. Original Articles, Full Papers, Research Papers) (Please indicate the papers that were peer-reviewed)</p> <p>3) Other papers (e.g. Review Articles, Conference Proceedings, Letters) (Please indicate the papers that were peer-reviewed)</p>

	<p>4) Other works/publications (list as categories such as Book Reviews, Book Introductions, Dictionaries, Essays, Other Works)</p> <p>5) Conference presentations (List by categories such as Individual Research Presentations, Symposiums, Poster Presentations, Workshops)</p> <p>6) Other research achievements</p> <p>(6) Acquisition or application status of external funds (prescribed form)</p> <p>(7) Academic activities in Japan and overseas, awards, invited lectures, collaboration with society, and other noteworthy activities (prescribed form)</p> <p>(8) Three major research publications. Please submit 5 copies of each in the form of either original, offprints or copies (If submitting an original document, one copy is acceptable). In addition, please submit 5 copies of the abstracts of the above publications in Japanese (approximately 400 characters each)</p> <p>(9) If any, a certification of your Japanese language ability, such as a copy of your Japanese Language Proficiency Test (JLPT) certificate.</p> <p>(10) Names and contact information of two persons who can act as reference for the applicant (telephone number, e-mail address)</p> <p>(11) Application documents submission checklist “提出チェックリスト(社会福祉).pdf”</p> <p>*In principle, the submitted documents will not be returned. Personal information within the application documents will not be used for purposes other than selection and will be responsibly disposed of after the selection.</p>
応募締切	2026年1月6日(必着)
Application Deadline	January 6, 2026 (Strict compliance required)
書類送付先	<p>〒604-8456 京都府京都市中京区西ノ京壺ノ内町8-1 花園大学総務課</p> <p>(封筒に『教員応募(社会福祉学科:社会福祉学)書類』と朱書きし、簡易書留・レターパックプラス等、送付受取の記録が残る方法で送付のこと。持参不可。)</p>
The mailing address is as follows	<p>〒604-8456 Hanazono University, General Affairs Department, Nakagyo-ku, Nishinokyo Tsubonouchi-cho 8-1, Kyoto, Japan 604-8456</p> <p>* Please write in red “教員応募(社会福祉学科:社会福祉学)書類” on the envelope and send it by registered mail, Letter Pack Plus, or any other method that leaves a record of reception.</p> <p>* Only postal applications will be accepted.</p>
選考方法	<p>(1) 第1次試験：書類選考</p> <p>(2) 第2次試験：模擬授業および面接（模擬授業は10分程度） ※面接の実施日時、模擬授業の実施形態等については、候補者に別途連絡します。 ※選考の結果は本人宛に書面で通知します。</p>
Selection Methods	<p>(1) First Screening: Document screening</p> <p>(2) Second Screening: A mock class for about 10 minutes and an interview * The date and time of the second screening and the form of the mock class will be announced separately to the candidates. * The candidates will be notified about the results of the screening(s) by mail.</p>
お問い合わせ先	<p>学校法人花園学園 花園大学 総務課</p> <p>E-MAIL: jinji@hanazono.ac.jp https://www.hanazono.ac.jp/</p>
Contact and inquiries	<p>Hanazono University General Affairs Section(学校法人花園学園 花園大学 総務課)</p> <p>E-MAIL: jinji@hanazono.ac.jp https://www.hanazono.ac.jp/</p>
その他	花園大学は男女共同参画を推進しています。
Other	Hanazono University promotes gender equality.